

# **Belair Public School P&C Minutes**

21/10/2015 **Start time:** 7.02pm

## **Attendance:**

Luke Bellamy, Sandi Patch, Karin Hird, Emma Abdilla, Nyssa Kelly, Emily Allars, Sarah Hayes, Katrina Johnson, Sonja Cooper, Emma Hessel, Col Jackson, Christina Price, Christine Clifford, David Crane.

## **Apologies:**

Tina Wilkie-Miskin, Matthew Morrison, Felicity Charlton, Katrina Juchau, Mel Donnelan, Nichole Richens, Rachel Hopkins.

## **Review minutes from last meeting:**

Accepted with amendments by Sandi Patch, seconded Christina Price.

## **Business from previous minutes:**

- Catherine Rod has volunteered to bank the canteen money.

## **Correspondence in:**

- “Cadbury” and “Australian Fund Raising Specialist” letter for fundraising committee.
- School furniture catalogue for president.
- P&C federation media release stating their stance on privatising public education and the Gonski recommendations.
- “Breast Cancer Foundation” fundraising brochure for secretary.

## **Correspondence out:**

- None

## **Principals report:**

- Presented by Karin Hird.
- Need to find a P&C representative to be on the selection committee to replace Nadine Tagaroulis’s role. Christine Clifford to follow up.
- Katrina Johnson to be on the selection committee for the “Community Person” position.
- The school plan developed last year will be evaluated and next year’s milestones set. The school has requested for any member of the P&C being involved in this. Meetings are on Thursdays at 11.20. The parents who were involved in developing the plan last year may be interested. At the meeting, the following parents indicated interest: Sarah Hayes, Abigail Lewis, Cathy Seberry, Emma Hessel, Christine Clifford?
- 2 buddy benches have been ordered.
- The school has requested \$4,000 from the P&C to purchase another Commbox.
- The school has requested the P&C to support the sports presentation day Rebel Sport awards in line with previous years.
- See report attached.

## **Treasurers Report:**

- Presented by Col Jackson
- Balance as at 21<sup>th</sup> Oct 2015:
  - General account = **\$10,459.88**
  - Canteen account = **\$4,927.24**
  - Uniform shop account = **\$5,610.20**
- Entertainment books fundraising amount of \$2,304 still to come in and disco before end of year.
- Emma Abdilla: Moved the motion to provide \$4,000 to the school towards a Commbox. Approved by Col Jackson, Seconded by Christina Price. All in favour.
- The P&C agreed that it would support the Rebel sport awards as requested by the school at the set amount of \$20 per award.
- Col: To transfer the Junionr Landcare grant money of \$1,100 to the school to get started on the garden.
- See financials attached. Accepted by Luke Bellamy and seconded by Christine Price.

#### **Uniform Shop:**

- No report.
- Christine Clifford: requesting volunteers for the kindergarten orientation on the 10<sup>th</sup> November at 9:30am. Helpers needed at the uniform stall. Notice to be put in newsletter. Emma Hessel, Christina Price, Katrina Johnson offered assistance.
- It was suggested that these P&C volunteer wear P&C badge's with name to ensure they are not confused with teachers. Col will run off some labels that can be used.

#### **Canteen Report:**

- Present by Sonja Cooper.
- Gluten free chicken tenders now available. Gluten free wrap sample provided. Can be frozen.
- "Home Ice Cream" provided sample but not proceeding.
- Red day on a Thursday. Halloween themed.
- Flexi-schools are offering a promotion for those who sign up to online ordering.
- The canteen has no computer as yet. To source an old one from school. A computer will be required for online ordering.
- Emma Abdilla proposed the motion that the P&C purchase a laptop for P&C purposes through the school's channel's to be capped at \$500. This laptop is to be primarily stored in the canteen but can be used around the school such as the uniform shop. Motion approved by Sandi Patch and seconded by Christine Clifford.
- Emma Hessel: Currently proceeding with free advertising on Gumtree and school based advertising for the canteen supervisors position.

#### **Fundraising:**

- Presented by Katrina Johnson.
- School may look at signing up to Athletes foot commission program.
- Katrina Johnson: The school phone book is possible a task for the new "community person" role.
- A Christmas fundraiser was discussed. A proposal was to conduct a mini-market stall for crafty people in the primary quad. 10.30 setup for stall at 11-4pm on the 4<sup>th</sup> December. Community person could assist. Flat fee of \$25 per stall. Katrina Johnson will put something in the newsletter.

#### **General Business:**

- Christina Price: Year 6 farewell to be held at Kahiba bowling club. Invitations are to go out second week of November.
- Christina Price: Council signs. The council will not be reimbursing funds, but will make a sign of the P&C's choice. Consensus is to make same signs to put back there.
- Emma Abdilla: Treasurers position. Canteen supervisor to reconcile invoices.
- Luke Bellamy: Raised motion for the P&C to get a small PO Box at Australia Post (Westfield). Accepted by David Crane, Seconded by Col Jackson.
- Emma Abdilla: Raised motion for the P&C to proceed with the Flexischools online ordering system trial at a cost of \$500. Majority in favour. Canteen to increase prices to cover transaction fees and lunch bag fee.
- School disco on Friday the 13<sup>th</sup> November.
- Christine Clifford: Presented uniform moratorium proposed changes. An extra-ordinary meeting will be called on the 9<sup>th</sup> of November to finalise any changes before the kindergarten orientation day.

**Action List:**

- Col Jackson: Pay garden grant money to school and money toward Commbox.
- Karin Hird: Purchase laptop for the P&C.
- Luke Bellamy: Include reminders for fundraising meeting. Half hour before P&C meeting.
- Luke Bellamy: Follow up Stephan's commitment to the treasurer's role.
- Next meeting: Vote moving to P&C accounts to NAB for dual signatory. Vote to move P&C accounting to Xero.

**End time:** 9:25pm