

Belair Public School P&C Minutes

18/11/2015 **Start time:** 7.10pm

Attendance:

Karin Hird, Luke Bellamy, Stefan Scevak, Mathew Morrison, Felicity Charlton, Nyssa Kelly, Emma Abdilla, Emma Hessel, Christina Price, Katrina Johnson.

Apologies:

Col Jackson, Kath Berma, Sonja Cooper, Christine Clifford, Emily Allars.

Review minutes from last meeting:

Accepted with amendments by Nyssa Kelly and Emma Hessel

Agenda:

- Vote in treasurer.
- Switch to NAB for bank accounts and Xero for accounting.

Business from previous minutes:

- P&C laptop has arrived.

Correspondence in:

- Sun shade brochure for school.
- NCIG letter of successful grant application.
- IGA Newcastle show fund raiser tickets.

Correspondence out:

- NCIG grant acceptance letter from P&C.

Vote in treasurer:

- Since Col has resigned, Emma Abdilla decaled the treasurers position as vacant. No other nominations received. Emma moved that Stefan Scevak be voted in as P&C treasurer. Unanimous vote in favour.
- Luke Bellamy moved the motion that P&C switch to NAB for banking with setup costs capped at \$200. Seconded by Mathew Morrison and Stefan Scevak. Majority in favour.
- Luke Bellamy moved that the P&C consider moving to cloud/internet based software such as Xero in order for the canteen and uniform shop to be able to access when needed. The pricing of Xero is \$40 per month or \$480 p.a. General consensus is that this is too costly and that cheaper options may be available. Motion defeated.
- Luke Bellamy moved that due to the Christmas break, a budget of \$50 be allocated if needed to procure and setup new accounting software. Seconded by Matthew Morrison. Majority in favour.

Principals report:

- Presented by Karin Hird.
- See report attached.

- Emma Abdilla moved the motion that if a student receives 4 or more sporting awards and have represented at a state level, then on request they may receive their award as cheque. The intention of this is to financially support costs involved in order to achieve this. Seconded by Christina Price and Matthew Morrison. Majority in favour.

Treasurers Report:

- Col Jackson absent. Presented by Christina Price.
- Balance as at 21th Nov 2015:
 - General account = **\$7,107.14**
 - Canteen account = **\$3,570.13**
 - Uniform shop account = **\$6,910.30**

Uniform Shop:

- No report.

Canteen Report:

- Presented by Emma Hessel.
- New laptop has arrived.
- Flexi schools has been purchased and menu being entered.
- Canteen supervisor position ready to advertise. Ad currently on gumtree. May also advertise in newsletter, school bag, and facebook.

Fundraising:

- Presented by Katrina Johnson.
- Mini markets will not proceed due to positioning and timing. Felicity thanked Katrina for her work arranging this as she had pulled together stall holders in a short period of time.
- Katrina has been seeking donations from a number of local organisations. \$500 received from shed boss and others have also donated.
- Katrina is seeking to target the donations made to go toward classroom CommBoxes. These donations will be accounted for in isolation to be directed toward CommBoxes. Nyssa Kelly will create a fundraising thermometer to display progress towards achieving the \$8,000 required for each one.
- Not many donations received for the P&C end of year raffle so increasing the effort for additional prizes. Raffle tickets are yet to come back in.
- The idea of a Thermomix raffle was put forward by Katrina. This idea was well received, but the general consensus was to align it with mother's day.
- Katrina will still continue to seek out donations, but Felicity Charlton is going to undertake the mother's day stall and ordering of stock in 2016.

General Business:

- Luke Bellamy: Motioned that the P&C signatories for the PO box be the executive committee. Consensus in favour.
- Emma Abdilla: Presented final uniform changes.

- Emma Abdilla: Presentation day teacher awards. Motioned that the budgeted award for Roger Knox be \$150 and that a budget of \$60 for flowers for Nadine Tag. These will be presented on 4th December by Emma. Luke Bellamy in favour, seconded by Felicity Charlton.
- Katrina Johnson: Communicated the new development planned in Wade street and how it may impact the kiss and drop zone.
- Emma Abdilla: Questioned school playground games. Tips has always been banned and some children are now becoming aware.

Action List:

- Luke Bellamy: Look at free online accounting software as opposed to Xero.
- Karin: put notice in school newsletter about the school's Facebook page.
- Karin: put notice in newsletter about Canteen Supervisor position.

End time: 9:14pm