

Belair Public School P&C Minutes

16/09/2015 **Start time:** 7.07pm

Attendance:

Luke Bellamy, Katrina Johnson, Sandi Patch, Rozi Marsh, Jocelyn Flook, Nichole Richens, Christine Clifford, Susan Sommers, Matthew Morrison, Emma Hessel, Emma Abdilla, Col Jackson, Tina Wilkie-Miskin.

Apologies:

Nyssa Kelly, Rachel Hopkins, Christina Price, Felicity Charlton, Karin Hird, Sonja Cooper

Agenda:

- Emma Abdilla email: Emma would like to be on the next uniform committee that will be organised. Emma also has information about the canteen and uniform shop online ordering system (Flexischools) and she will present at the next meeting.
- Rachael Hopkins email: Requesting the P&C support her daughter (Emma Hopkins) at the touch football nationals.

Review minutes from last meeting:

Accepted by Christine Clifford, seconded by Matthew Morrison.

Business from previous minutes:

- Christine Price: still following up council over parking signs.
- Canteen freezer change from chest to upright still in progress.
- Matthew Morrison, Emma Hessel, and Emma Abdilla are in the process of finalising the advertising process for Canteen supervisor.

Correspondence in:

- Letter from "Good for Kids" promoting Flexischools online ordering system for canteen.
- School bag brochure for uniform shop
- Chess trophy invoice for treasurer
- Newcastle show 2016 ticket fundraising brochure
- Run4Life fundraising brochure

Correspondence out:

- None

Principals report:

- Presented by Rozi Marsh on behalf of Karin Hird.
- Karin made a request that the P&C match the \$200 contributed by the school to support Emma Hopkins at the touch football national competition since this level has been rarely achieved. Luke Bellamy put forward the motion in favour of this request and that the P&C will contribute \$200 to support Emma. Col Jackson voted in favour and general consensus seconded the motion.

- See report attached.

Treasurers Report:

- Presented by Col Jackson
- Balance as at 16th Sep 2015:
 - General account = **\$10,568.46**
 - Canteen account = **\$8,747.40**
 - Uniform shop account = **\$7,762.45**
- See financials attached. Accepted by Luke Bellamy and seconded by Matthew Morrison.
- The candidate replacement treasurer (Stephan) cannot make the scheduled introduction meeting with Colin to begin the transfer process and cannot do so until term 4. Luke Bellamy agreed to meet with Col during the school holidays to assist.

Uniform Shop:

- Presented by Tina Wilkie-Miskin.
- Presented the uniform survey results.
- The survey highlighted the need an online ordering system (Flexischools).
- A committee will be formed to proceed with primary uniform items identified by the survey which are:
 - Sports shirts
 - Joggers – remove colour being specified
 - Black dance pants
 - Plain grey socks – remove the need for bottle green lines.
- Emma Abdilla, Katrina Johnson, Emma Hessel, Christine Clifford, Jocelyn Flook to form this committee.

Canteen Report:

- Present Emma Hessel.
- Positive on introducing the online ordering system.
- Gluten free options still being looked into.
- Photo of the children who have celiac will be provided to the canteen.
- 2 x Term 4 red days will be a Halloween red day and Christmas themed at the end of the term.
- Volunteers dropped off so may need a mobile phone register of helpers to contact.
- In the process of finalising the advertising process for Canteen Supervisor. Possible advertising opportunities exist on Gumtree and LinkedIn.

Fundraising:

- Presented by Katrina Johnson.
- Father's day stall performed very well financially.

General Business:

- Luke Bellamy: the P&C were successful with a grant application to the value of \$1,100 to establish a garden in the kindy quad area. This is to be kicked off in week 1 of term 4. A grant application is also underway to assist in replacing the closed AusPlay equipment.
- Mel and Christine: Cannot volunteer to bank canteen money anymore. Need to put a notice in the school newsletter for a replacement volunteer.

- A new school banking coordinator is also required for next year. This role takes approximately 2-3 hours per week traditionally on a Wednesday.
- Someone needed from the P&C to speak at the parent introduction presentation. Furthermore, additional volunteers will be needed at the uniform shop on that night.
- Mathew Morrison: commented that the extended kiss and drop zone is working well.

Action List:

- Put a notice in newsletter requesting a volunteer to bank the canteen money.
- Put a notice in the newsletter requesting a volunteer for school banking coordinator.
- Need a P&C member to speak at the parent introduction night.

End time: 8:53pm