



1. Attendance

- 1.1 *Attendees:* Warwick Beard (WB), Emma Abdilla (EAb), Shelley Sneath SSn), Matthew Morrison (MM), Stefan Scevak (SSc), Christine Clifford (CC), Rose Hogan (RH), Katrina Johnson (KJ), Brydie Pereda (BP), Emily Allars (EAll), Felicity Charlton (FC), Sonja Cooper (SC), Emma Hessel (EH)
- 1.2 *Apologies:* Catherine Whittaker, Sarah Hayes (SH), Nyssa Kelly (NK), Christina Price (CPr)

2. Previous Minutes Acceptance & Business Arising

- 2.1 *Previous Minutes Acceptance:* MM & RH
- 2.2 *Business Arising: Signs on the way for Uniform Shop*
- 2.3 *Canteen supervisor training. MM and EAb working on this. Action*
- 2.4 *Uniform Shop shelves. MM working on this. Action*
- 2.5 *Discussion around school camp location and security. WB talked about increasing security but this would be at the cost of the school. Another option would be to hire another aide to do the night shift. WB to look at other camp options. Action*

3. Correspondence In

- 3.1 Shade Cloth supplier
- 3.2 Play equipment supplier
- 3.3 P&C Newsletter
- 3.4 ACNC Letter

4. Correspondence Out

- 4.1 Out of Zone Enrolment letter

5. Principals Report

- 5.1 *WB presented Principals Report as follows:*
Refer to attached copy of Principals Report.

6. Treasurers Report

- 6.1 SSc presented Treasurer's Report as follows:
 - 6.1.1 Sport shirts invoice paid.
 - 6.1.2 Canteen is now a Vendor under new LMBR
 - 6.1.3 \$2000 paid to school for Library Comm Box
 - 6.1.4 SS AND SSc to speak with the bank over discrepancies. (Action)
 - 6.1.5 All old debit cards to be cancelled. Stefan to set up one in his name.
 - 6.1.6 \$200 paid to school for JC Retirement
 - 6.2 Account Balances @ 17-August -2016
 - 6.2.1 General Account \$16,980.20
 - 6.2.2 Uniform Shop \$ 3,736.57
 - 6.2.3 Canteen Account \$ 4,414.80
- Refer to attached copy of Financial Statement.

7. Uniform Shop Report

- 7.1 EAb provided Uniform Shop report as follows:
- 7.2 Hats have been ordered.
- 7.3 EAb chasing up Lowes with shorts with the hope of being able to offer alternative ready for 2017
- 7.4 MM has organised materials for shop shelves. Action
- 7.5 Discussion around extra opening hours for the Uniform Shop? This will be discussed by CC and EAb to see if a suitable option can be organised.
- 7.6 New sport shirts will only be swapped until the end of term via the canteen. Then all swaps or purchases will be done via order forms or the Uniform Shop. SS to add to the newsletter.

8. Canteen Report

- 8.1 Refer to attached copy of Canteen Report

9. Fundraising Report

- 9.1 SS provided Fundraising Report on behalf of FC as follows:
 - 9.2 Book Parade BBQ
 - 9.3 Carols Night
 - 9.4 Father's Day Stall
- Refer to attached copy of Fundraising Report.

10. General Business

- 10.1 Was there a NAIDOC celebration this year? (CC) WB said no whole school event – each class celebrated and WB presented information at assembly.

- 10.2 Stage 3 Excursion – parents worried that it was expensive and questioned the relevance (CC on behalf of another parent) WB explained the curriculum links and the reasons teachers selected these options.
- 10.3 NAPLAN results (EAb) When will these be handed out as other schools have already? WB to follow up. *(Action)*
- 10.4 ICAS Spelling- Why does Belair not do it? Can it be added? (EH) WB said yes he will look into it for 2017. *(Action)*
- 10.5 When will short option be ready for girls? (BP) EAb to chase up supplier and hopefully source options ready for Kindy Orientation and 2017 school year. *(Action)*
- 10.6 SS asked where we were upto with the Disco? DJ unavailable – will book for next term. *(Action)*
- 10.7 Out of Zone Enrolments (MM) no correspondence as yet.
- 10.8 Playground Equipment (MM) thinks we will be able to make the 40,000 mark this year. We will continue with this fundraising.

11. *Summary of Actions*

- 11.1 *Organise Training Session and Setup for Back-Up Canteen Supervisor. EAb/EAl/MM/SSc*
- 11.2 *WB to organise a canteen survey in consultation with MM. (Action)*
- 11.3 *ACNC update details MM (Action)*
- 11.4 *Playground Equipment – MM and WB to meet and work on narrowing down a plan. (Action)*
- 11.5 *SS to write letter to local businesses to ask for sponsorship. (Action)*
- 11.6 *EAb to source short options for girls (Action)*
- 11.7 *Disco booking for next term (Action)*
- 11.8 *NAPLAN results to parents WB to organise (Action)*
- 11.9 *SS AND SSc to speak with the bank over discrepancies. (Action)*
- 11.10 *ICAS Spelling for 2017 WB (Action)*

12. *Next Meeting*

- 12.1 *Fundraising Committee – Wednesday 21st September 2016 @ 6.30pm*
- 12.2 *P&C Meeting – Wednesday 21st September 2016 @ 7.00pm*