

Belair Public School

P&C Association - Meeting Minutes

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Meeting # 1
Wednesday 16 Feb 2022

Attendance

All via zoom: Nick Elkington (President), Anne Turner (Fundraising Coordinator), Tarnya Belfield, Adam Raine (Vice President), Rose Hogan (Vice President), Colleen van Laar, Cathy Seberry (Secretary), Kathie Colley (Principal), Janine Dine, Andrew Rigelsford (Treasurer), Nicole Gloor, Severine Dayas, Shelley Sneath, Clare Newton, Kira Papais, Jocelyn Karsten, Jen Elhindi, Vicky Cooper, Hayley Merrick, Kylie Gorzalka, Jamie Buskin, Brydie Piras, Emily McGregor.

Nick read the BPS Welcome to Country

Summary of Actions

Date	Action	Status
21/7/21	Nick / Anne to make an email enquiry to Tod from the Dept of Education regarding cartwheels in school playgrounds.	Nick has contacted the Dept Education. Awaiting reply.
21/7/21	Nick to contact Inter-relate directly and make a booking for 2022.	To book for Term 3
21/7/21	When parents allowed on-site, samples of grey pants to be placed in school office for review.	To occur once allowed on site.
21/7/21	Andrew to notify P&C Exec members when they are required to attend the Comm Bank and sign the bank forms.	Andrew has forms. To be signed after AGM.
18/7/21	Rose to advertise for a Grants writer/coordinator within our community via Facebook.	To occur as part of 2022 committee
18/7/21	P&C to discuss / understand what has to occur to commence the uniform moratorium process.	Uniform Review to occur in 2022. P&C Committee to commence process with a survey to the school community. Discussed idea of forming a uniform sub-committee. To be

		discussed further at AGM.
20/10/21	P&C Executive to discuss options for what to do with the Father's Day stock.	Likely to be used for Father's Day 2022
17/11/21	Shelley to forward zone swim caps order details to Kathie Colley.	Complete
17/11/21	P&C Exec to discuss forwarding money to the school to contribute towards playground works.	Complete
17/11/21	P&C to develop a short description of each P&C role before the AGM in March 2022.	To be posted to FB for school community to view.

Principals Report

Kathie Colley presented Principals Report as follows:

Some points include:

- Kathie thanked the P&C for their contribution of \$15,000 towards the school playground works
- The school has started with 18 classes, funded by the school. If the school population increases by 2 throughout the year, the Dept of Education will commence funding the extra class.
- The classes have settled into the new year well. Backpack invoices will be sent soon.
- COVID regulations have affected the swimming carnival, the year 6 buddie program, and cohorts remain separated during play.
- At this stage the Yr 6 Canberra excursion and Yr 4 camp will go ahead.
- Band is commencing on Friday, and the school is looking at ways to start dancing in each cohort.
- In terms of assets, the school has a new roof over the Kinder block and the Admin building. The telephone system has also been upgraded.
- The Skoolbag app is no longer being used. All communication has been streamlined through Sentral.
- The school has a new recycling system and the children are using them well.
- Kathie noted that she will need to receive AGM protocols from the P&C prior to the meeting in March.

ACTION – P&C Exec to send Kathie a summary of AGM protocols.

Questions:

- Kathie stated that soft plastics were no longer being accepted by the recycling company. The school is going to rely on a parent taking these to the recycling containers at Westfield and recycled by Redcycle.
- Robotics is going ahead and there will be an email about this on Monday 21st.

- 2nd hand uniform requests are being made through the P&C Facebook site. Kathie stated that parents are still not allowed on-site and that the school office is happy to co-ordinate these requests.

Treasurers Report

AR presented Treasurer's Report as follows:

Account Balances @ 16 Feb 2022

General Account \$ 5971

Canteen Account \$ 9845

Uniform Shop \$ 11,414

\$27,270 net position. Liabilities for the next month include canteen invoices and wages, and the economic assistance to the school that is paid each year (approx \$1500). Andrew confirmed that this amount is still adequate for the school.

The meeting discussed the \$2 P&C membership paid by members to have voting rights. The community can pay this via direct debit (P&C bank details provided), or cash through children taking this to the office.

ACTION – Cathy to obtain a list of members that have paid via cash to the office. This list is to be combined with the members that pay via direct debit. List of 2022 members to be held on the P&C Office site.

Andrew noted that the uniform shop needed to re-stock chair bags and library bags. These have been ordered and paid for. It was noted that crests need to be ordered in.

Andrew stated that some jackets had been received with tan incorrect logo.

ACTION – Andrew to contact the uniform supplier and discuss options.

The meeting discussed when the canteen was likely to take cash sales. Kathie stated that she was working through some COVID safe options Sonya.

Fundraising Report

Anne reported that the group had met to reflect on the past years projects in terms of effort and dollars raised. This year is likely to be similar people involved and similar projects.

The first events/projects for 2022 will be Mother's day and a disco if permitted.

Preparation for the AGM

ACTION -

P&C to publish on Facebook the following;

- Roles and responsibilities for 2022 committee
- Process for AGM
- To be able to vote members have to pay \$2 by 4/3/22.

General Business

Nick – asked what parents can do if they have a bad drop off (eg kindy). Kathie said to go to the office and QR code in.

Hayley – volunteered to take soft plastics to Westfield for the school.

ACTION – School to contact Hayley re soft plastics recycling.

Kylie – suggested that P&C membership be paid through flexischools.

ACTION – Nick to contact Sonya to see if this can be arranged in time for the AGM.

Cathy – Has Kristina Price received her life membership to the P&C?

ACTION – Kristina Price to receive her life membership to the P&C.

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		forming a uniform sub-committee. To be discussed further at AGM.
20/10/21	P&C Executive to discuss options for what to do with the Father's Day stock.	Likely to be used for Father's Day 2022
17/11/21	P&C to develop a short description of each P&C role before the AGM in March 2022.	To be posted to FB for school community to view.
16/2/22	P&C Exec to provide Kathie with protocols for the AGM	
16/2/22	Cathy to obtain a list of members that have paid via cash to the office. This list is to be combined with the members that pay via direct debit. List of 2022 members to be held on the P&C Office site.	
16/2/22	Andrew to contact the uniform supplier and discuss options.	
16/2/22	P&C to publish on Facebook the following; <ul style="list-style-type: none"> - Roles and responsibilities for 2022 committee - Process for AGM - To be able to vote members have to pay \$2 by 4/3/22 	
16/2/22	Hayley to make contact with the school re soft plastics recycling.	
16/2/22	Nick to contact Sonya to see if this can be arranged in time for the AGM.	
16/2/22	Kristina Price to receive her life membership to the P&C.	

Next Meeting

Wednesday 16th March 2022