

Belair Public School

P&C Association - Meeting Minutes

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Meeting # 9
Wednesday 20th October 2021

1. Attendance

All attendees via zoom: Adam Raine (Vice President), Nyssa Kelly, Cathy Seberry (Secretary), Shelley Sneath, Severene Roseli, Tarnya Belfield, Janine Dine, Anne Turner (Fundraising Coordinator), Rose Hogan (Vice President), Kathie Colley (Principal), Kira Papais, Colleen van Laar, Clare Newton, Sonya Cooper (Canteen Coordinator), Jamie Buskin.

Apologies: Nick Elkington (President), Andrew Rigelsford (Treasurer)

2. Previous Actions

Date	Action	Status
21/7/21	Nick to make an email enquiry to Tod from the Dept of Education regarding cartwheels in school playgrounds.	Kathie provided contact details to Nick
21/7/21	Nick to contact Inter-relate directly and make a booking for Week 4, Term 4.	Kathie provided contact details to Nick
21/7/21	Girl's grey pants and shorts - samples received.	Samples to be viewed by community when allowed on site
21/7/21	Andrew to notify P&C Exec members when they are required to attend the Comm Bank and sign the bank forms.	To occur post lockdown
21/7/21	P&C to book learning sessions with the P&C Federation	Yet to book
21/7/21	P&C Currently insured. Andrew to communicate public liability options with P&C.	incomplete
18/7/21	Rose to advertise for a Grants writer/coordinator within our community via Facebook.	incomplete
18/7/21	P&C to discuss / understand what has to occur to commence the uniform moratorium process.	incomplete
18/7/21	P&C to advertise for additional staff for the uniform shop.	incomplete
18/7/21	Andrew to develop an estimate of the annual P&C costs.	incomplete
18/7/21	P&C to produce a 'Who's who in the P&C'	incomplete
18/7/21	Kathie to forward the P&C the 'BPS New Parent Booklet' for review of the P&C section.	

3. Principal's Report

Kathie Colley presented Principals Report. Refer to attached copy.

Some points include:

- Post lockdown – Kinder and Yr 1 have had a great start back at school. The school is currently on level 3 restrictions. Kathie outlined the new measures introduced to stay COVID safe. These include keeping year groups separate by staggering play times and school finish times. If the school has a positive COVID case, the school will shut for a 2 day deep clean, and casual and close contacts will be assessed. Parents are only allowed on-site to collect a sick child. No volunteers are allowed on-site except canteen helpers. The uniform volunteer is allowed on-site outside of school hours only. As yet unsure of whether end of year activities such as carols and Yr 6 farewell will be able to go ahead. Kathie noted that all on-site teachers are double vaccinated.
- School improvement plan – some items outlined for Term 3 are behind due to the lockdown. These will be progressed in Term 4.
- Learning – some adjustments have been made to assessments. The reports will give a snapshot on where kids are at.
- School revised the BYOD policy.

Action - Kathie to share revised BYOD policy with P&C members. P&C members to provide feedback.

On behalf of the P&C and the school community, Adam thanked the school and teachers for the support they offered the children and families during lockdown.

4. Treasurers Report

The Treasurer's Report was tabled post-meeting:

Account Balances @ XXXXXX 2021

General Account \$ XXXX

Canteen Account \$ XXXXX

Uniform Shop \$ XXXXX

XXXXXX net position. Liabilities remain the same as last month. XXXXXXX

5. Uniform Shop Report

Uniform shop to operate via Flexischools only.

More 2nd hand items need to be made available at the canteen.

Action – Tarnya to deliver more 2nd hand jackets (and other items as needed) to the canteen.

Action – P&C to post on Facebook that the uniform shop will only be operating via Flexischools.

6. Canteen Report

Sonya is cleaning the canteen this week in preparation to open on 25/10/21. The canteen will open for Flexischool orders only, and only for the lunch break. Sonya will spread out the lunch baskets in the canteen for collection by students.

7. Fundraising Report

Upcoming projects include:

- Gingerbread houses – 27 have been sold to date. Orders open till end November. Promotions will continue via the newsletter and Facebook.
- Mangoes – The P&C moved a motion for the mango fundraiser to go ahead (Colleen moved motion and Rose second). The trays will be sold at \$20 per tray, raising \$5.50 profit per tray. BPS has been allocated a maximum of 360 trays.

Rose thanked the Fundraising Committee members for the effort they had put in this year. The larger group of volunteers allowed for individual members to take charge of different projects and this spread the work load.

8. General Business

Rose – Discussed the 2022 AGM. The P&C Federation has information on the operation of this meeting.

Rose – Uniform Review – Rose discussed the possibility of Dr Nicole Nathan presenting to the P&C. She has researched the impact of uniform on kid's play.

Action – P&C Executive to discuss the possibility of Dr Nicole Nathan presenting to the P&C.

Kathie – Stated that the stock for the Father's Day stall needed to be moved to the uniform shop. P&C were happy for this to occur.

Action – P&C Executive to discuss options for what to do with the Father's Day stock.

9. Summary of Actions

Date	Action	Status
21/7/21	Nick to make an email enquiry to Tod from the Dept of Education regarding cartwheels in school playgrounds.	Kathie provided contact details to Nick
21/7/21	Nick to contact Inter-relate directly and make a booking for Week 4, Term 4.	Kathie provided contact details to Nick
21/7/21	Adam to follow up with Shelley to get samples of grey girl's pants.	Samples received. After lockdown P&C to review
21/7/21	Andrew to notify P&C Exec members when they are required to attend the Comm Bank and sign the bank forms.	To occur after lockdown
21/7/21	P&C Exec members to view relevant webinars on the P&C Federation website.	P&C to book sessions with Federation
21/7/21	Andrew to communicate public liability insurance options and the costs.	Currently insured. Options paper will be shared.
21/7/21	P&C Currently insured. Andrew to communicate public liability options with P&C.	incomplete
18/7/21	Rose to advertise for a Grants writer/coordinator within our community via Facebook.	incomplete
18/7/21	P&C to discuss / understand what has to occur to commence the uniform moratorium process.	incomplete
18/7/21	P&C to advertise for additional staff for the uniform shop.	incomplete
18/7/21	Andrew to develop an estimate of the annual P&C costs.	incomplete
18/7/21	P&C to produce a 'Who's who in the P&C'	incomplete
18/7/21	Kathie to forward the P&C the 'BPS New Parent Booklet' for review of the P&C section.	Incomplete?
20/10/21	Kathie to share revised BYOD policy with P&C members. P&C members to provide feedback.	
20/10/21	Tarnya to deliver more 2 nd hand jackets (and other items as needed) to the canteen.	
20/10/21	P&C to post on Facebook that the uniform shop will only be operating via Flexischools.	
20/10/21	P&C Executive to discuss the possibility of Dr Nicole Nathan presenting to the P&C.	
20/10/21	P&C Executive to discuss options for what to do with the Father's Day stock.	

10. *Next Meeting*

17th November 2021