



1. Attendance

Attendees:

Nick Elkington (President), Anne Turner (Fundraising Coordinator), Tarnya Belfield, Adam Raine (Vice President), Rose Hogan (Vice President), Colleen van Laar, Cathy Seberry (Secretary), Kathie Colley (acting Principal), Janine Dine, Andrew Rigelsford (Treasurer)

Via zoom - Kira Papais, Brydie Piras, Jamie Buskin

Apologies: Shelley Sneath

2. Actions from previous meeting

- **Action - Kathie to advise further on how to approach Dept Education with regard to cartwheels in the playground.**

Kathie advised P&C to make an email enquiry to Tod from the Dept of Education regarding this matter.

Action – P&C to make enquiry with Department of Education.

- **Action - Nick to respond to parent enquiry regarding cyber safety.**

Nick advised that this is yet to be actioned.

- **Action - Kathie to check Inter-relate availability for Term 4 for parent session.**

Kathie reported that Inter-relate have dates available in Term 4, week 4.

Action - P&C to contact Interrelate directly and make a booking for Week 4 Term 4.

P&C agreed that the session should also be offered online for parents.

- **Action - Andrew to find out what the discounted price for fleece jackets is.**

Andrew spoke to BME. The price per jacket is \$15.90. This is cost price and they have the BPS logo on them.

- **Action - Andrew to develop a 2nd hand clothes price list to post on Facebook.**

Completed and promoted via Facebook. Noted that uniform shop is only via Flexischools at the moment.

- **Action – Anne to organise pie drive order form from Thompson’s.**
Completed.
- **Action - Kathie to add Beanie Day for Brain Cancer to list of suggestions for Year 6 charity.**
Done.
- **Action - Kathie to develop a ‘wish list’ of projects for school that require funding.**
Completed.
- **Action - Shelley to provide an update on the supply of girl’s grey pants.**

Shelley has received 2 samples of pants and has handed over to Rose to follow up. Two samples were around \$50, and the other two were around \$34. Meeting agreed that we need to approach Lowes again and see what they are stocking. The meeting agreed that for equity purposes we should have an option for girl’s grey pants. Adam offered to follow up on this issue.

Action - Adam to follow up with Shelley to get samples.

- **Action - Cathy to post question on combined P&C Facebook Forum regarding supplier of grey pants and report feedback.**
Done, Shelley noted that she had samples from suggested companies.
- **Action - Andrew and Nick to look into deductible gift recipient status.**
Andrew reported that the issue was that the AIS statements for BPS had not been uploaded to NCIC. That has now been completed, also need to complete another form for status to resume. Andrew reported that within 2 weeks it will be active.
- **Action - Nick to report what the difference is between P&C having deductible status and using a building fund.**
Nick reported that the ACNC status took over – once established anyone can donate to P&C. that person can make a full deduction. Deductible status re-instated. A person can contact us and write a cheque or transfer money to bank details.
- **Action - Nick to follow up with Shelley regarding P&C email address.**
Completed.

Action – Shelley to share details of login for email address.

3. Correspondence In

3.1 None

4. Correspondence Out

4.1 None

5. Principals Report

See attached.

Some main points:

- School has had a positive start to term
- Level 2 COVID restrictions apply, unfortunately disco has to be postponed
- Two debating teams won
- School has developed a list of projects that fundraising could pay for. Many are playground upgrades that include a slide on the hill, renovating COLA table tops, steel teepees, indigenous signage, cricket nets and outdoor table tennis tables.
- BYOD Policy being evaluated
- Awaiting Naplan results
- Belair OOSH have all new staff. Training in progress

Action - Kathie to put new OOSH contact details in Newsletter

- Belair Acknowledgement of Country finalised. Working on Reconciliation Plan.
- External validation for meeting School Excellence Framework to occur on Thursday
- Carpark compound created to be completed by 30th July
- Healthy Harold to occur week of 26th July

6. Treasurers Report

Andrew Riclesford presented the Treasurer's Report. Account balances are as follows:

- Canteen \$19,382
- General account \$4397
- Uniform \$6190
- Net position = \$29,970

Current liabilities include: father's day stall \$3200, P&C membership & insurances approx 1300. Total liabilities = \$4500. Therefore overall net balance approx. \$25,000.

Accounts – Andrew has advised that the Commonwealth Bank at Kotara Westfield has facility for bag drop off deposits and a coin counter. He has the forms to open an account. P&C Exec members will have to show photo identification and sign individually.

All P&C members happy to proceed with changing the bank to Commonwealth Bank at Kotara Westfield.

Action – Andrew to notify P&C Exec members when they are required to attend the Comm Bank and sign the bank forms.

Colleen volunteered to take on the banking role on behalf of the P&C.

The meeting discussed the Father's Day stall saying that 900 items had been ordered. This seemed a high number of items.

Action – Nick to contact Priscilla to try to reduce the number of items.

7. Fundraising Report

Anne reported on upcoming fundraising activities:

Pie Drive

- 30th July
- the logistics for the pie drive had been determined
- Volunteers have been engaged
- COVID safe plan is to be developed
- The project is set to deliver \$1700 profit

Action – Rose to share via FaceBook a breakdown of what the popular items were in our community for the pie drive

Action – Colleen to recruit children to make thank you cards for pie drive orders.

Read-a-thon

- Cathy Seberry gave an outline of how the read-a-thon would proceed.
- School fundraising company to be used to help manage the project
- The meeting moved a motion to proceed with the project.

Action – Cathy to register BPS for the read-a-thon.

Joley Soles

- Fundraising program that provides boxes of socks for people to sell. \$47 per box. Could be used for Christmas presents etc. Could be tied in with a crazy socks day. The meeting thought this would be a good idea and worth trialling in Term 4.

- Mango drive

Selling boxes of mangoes. Could be scheduled for Term 3.

The meeting discussed using a thermometer to help communicate the amount of funds raised for playground improvements.

Action – The fundraising group to find a suitable ‘template’ thermometer for the P&C to communicate the amounts of funds raised.

8. General Business

P&C Federation

The meeting discussed the P&C Federation information sessions that Rose had posted. The P&C thought that it would be good idea to view some of the webinars available and then hold a tailored session with the Federation member.

Action – P&C Exec members to individually view relevant webinars on the P&C Federation website.

Rose reported that the Federation also hold events that may be relevant for our school community to know about eg issues such as consent. Rose also reported that our membership with the Federation allows access to zoom, MS office for sharing files etc.

Action – Cathy to investigate file sharing opportunities and email access through Federation membership (Office 365 and OneDrive).

P&C Insurance

Andrew discussed the options available for P&C insurance. There are two aspects to this including the P&C membership to the Federation and the public liability insurance.

Action – Andrew to communicate public liability insurance options and the costs.

Uniform Moratorium

During the meeting it was asked when the last uniform moratorium was held.

9. Round Table

Colleen – commented that the after school Robotics program was very good and an excellent alternative to OOSH.

Rose – Suggested that the Belair Acknowledgement to Country be used at the beginning of every P&C meeting.

Andrew – Thanked the Fundraising team for their efforts! Discussed parking issues on Carolyn street.

10. Next Meeting

18th August 2021.

11. Summary of Actions

Date	Action	Status
19/5/21	Kathie Colley to contact NCC to maintain low shrubs in Hudson Park.	
19/5/21	Nick to liaise with Kathie Colley re lifetime P&C membership to Christine Price.	
21/7/21	P&C (WHO) to make an email enquiry to Tod from the Dept of Education regarding cartwheels in school playgrounds.	
6/21	Nick to respond to parent enquiry regarding cyber safety.	
21/7/21	P&C (WHO) to contact Inter-relate directly and make a booking for Week 4, Term 4.	
21/7/21	Adam to follow up with Shelley to get samples of grey girl's pants.	
21/7/21	Shelley to share details of login for P&C email address.	
21/7/21	Kathie to put new OOSH contact details in Newsletter	
21/7/21	Andrew to notify P&C Exec members when they are required to attend the Comm Bank and sign the bank forms.	
21/7/21	Nick to contact Priscilla to try to reduce the number of items for the Father's day stall.	
21/7/21	Rose to share via FaceBook a breakdown of what the popular items were in our community for the pie drive	Completed
21/7/21	Colleen to recruit children to make thank you cards for pie drive orders.	Completed
21/7/21	Cathy to register BPS for the read-a-thon.	Completed
21/7/21	The fundraising group to find a suitable 'template' thermometer for the P&C to communicate the amounts of funds raised.	
21/7/21	P&C Exec members to individually view relevant webinars on the P&C Federation website.	
21/7/21	Cathy to investigate file sharing opportunities and email access through Federation membership (Office 365 and OneDrive).	
21/7/21	Andrew to communicate public liability insurance options and the costs.	