



1. Attendance

Brendan McGorey, Colleen van Laar (Vice President), Anne Turneer (President), Tarnya Belfield (Teacher / parent), Kathie Colley (Principal), Kira Gough (Uniform Coordinator), Lindsay Wachs (Uniform Coordinator), Shelley Sneath (Vice President), Janine Dine, Jess Struck, Cathy Seberry (Secretary), Sylva Ohnutova, Clare Newton (Fundraising), Susannah Lynch, Nick Elkington (Treasurer)

Via Zoom – Emily McGorey (Communications), Nicole Gloor, Jamie, Catherine Whitaker

2. Acknowledgement of Country

Read by President Anne Turner.

3. AGM

Nick tabled the Auditor's Report which was conducted by Taylor Lowe Accountants. It has been signed off to say that the financial statement represents the accounts. Nick proposed that these be submitted to the ACNC. Motion accepted and Kira 2nd.

The meeting discussed the role of the canteen to make a profit for the P&C. It is accepted that the canteen cover it's costs plus make a small profit only. Most of the money made by the P&C is to be through fundraising activities.

Nick moved a motion to organise Taylor Lowe to conduct the audit for this coming year. Motion accepted and 2nd.

P&C Executive Voting for 2023 Positions:

Kathie Colley thanked the 2022 P&C Committee for their work.

President – Shelley and Brendan nominated. 1st vote is even. 2nd vote Shelley Sneath won.

Vice President – Brendan McGorey nominated, 2nd.

Vice President – Clare Newton nominated, 2nd.

Treasurer – Nick Elkington nominated, 2nd.

Secretary – no nominations. Will fill position throughout the year.

Fundraising – Jess Struck nominated, 2nd.

Communications – Susannah Lynch and Sylva nominated. To be a shared role between Newsletter and social media roles.

Grants Coordinator – no nominations. To fill throughout the year.

Uniform Coordinator – Kira and Lindsay nominated to share the role, 2nd.

Action – P&C to communicate to school community the above names and positions.

General Meeting 15th March 2023 commenced

4. Outstanding Actions

Date	Action	Status
21/7/21	Nick to contact Inter-relate directly and make a booking for 2022.	List of options to be sent to new committee
15/6/22	P&C to develop form and process for those students that represent Belair at the state level.	CS – ensure final version of form sent to office.
19/10/22	Other committee members to learn and have access to Flexischools. (Nick, Cathy, Clare, Anne Jess & Lindsay)	Clare and Kira have access. Clare to ensure Jess has access
21/9/22	P&C Exec to find another Canteen Manager.	Nick to complete contract Cathy to complete WWCC
16/11/22	Clare to match deposits from flexischools to P&C account and share this with Nick.	Ongoing
15/2/23	Kathie to investigate whether back to school / active vouchers could be used for excursions.	Complete
15/2/23	Nick to include \$2000 for Library graphic novels in proposed budget for 2023	Complete
15/2/23	Nick to make social and playground payments to the school.	Complete

15/2/23	Kathie to communicate with Shelley directly about dates for the disco.	Complete
15/2/23	Sarah Jardine to send survey results to Emily.	Kathie has survey results. Kathie to follow-up. The majority of those surveyed requested French lessons.

5. Principals Report

- Kathie thanked the uniform review team and acknowledged their hard work. Stated that lots of considerations were taken into consideration in the process eg gender equity and functionality.
- Discussed the art show and that the school may be looking at another activity eg colour run
- Goal setting interviews have commenced
- Stage 2 camp going well, activities include canoeing, high rope, flying fox, county fair
- A kindergarten morning tea scheduled to welcome parents
- Harmony day community afternoon tea
- Naplan writing task started today. Changes to the scale system so that there is only four bands - Strong, meeting, developing and needs support. The school will have to change its data categories in response to these.
- Back playground currently covered in geotextile cover after a few pieces of bonded asbestos were found by children. Air quality monitors are currently in place. Remediation will occur on top of the soil, and it may be covered with artificial grass. Remediation is to occur during the school holidays.
- Kathie thanked the P&C for its contribution of \$15,000 towards the playground works
- Other activities this term have included many sporting achievements, chess, starstruck and band.
- Progress against the School plan – rooves replaced according to schedule, yr 6 block will be upgraded to remove asbestos tiles
- Phonics – GATS writing group to write for hospital students.

6. Treasurers Report

All payments are up to date

P&C is in a reasonable position with \$21,000

Upcoming activities:

- Renewal of insurances \$1200
- Accountant (no cost)
- Updating of P&C Executive on ACNC / bank account / P&C Federation site

Action – Nick to oversee changes to Executive names on ACNC register, Bank account & P&C Federation site.

Currently preparing the budget for next year. Need to understand fundraising plans and how to manage uniform stock.

7. Uniform Shop Report

Lindsay and Kira have been trying to clean the shop and clear space.

Internet access has been achieved, Ms Kelly donated a laptop.

The uniform shop can accept Back to school vouchers. Need to learn how to log in and scan vouchers. The vouchers are not accepted through Flexischools.

Kathie advised that the office can help with how to handle the vouchers.

The uniform shop is willing to open a 2nd day, Lindsay and Kira are planning to survey the school community to see what day best suits.

Lindsay and Kira explained that the Square reader can't be used with a computer (only a phone), and that a Square Terminal is required.

Action – Lindsay and Kira to acquire a Square Terminal

Lindsay explained that they have too many 2nd hand shorts and are trying to organise to recycle them. Tarnya stated that she had a few options for clothing recycling.

Action – Tarnya to email textile recycling options to Lindsay

8. Canteen Report

A new Canteen Manager has been found. Contract currently being organised. The new Manager will commence in Term 2 and work Tues – Fri. Sonya will stay on helping out each Friday in a paid position.

Action – Cathy to email Sonya regarding a paid WWCC number

9. Fundraising Report

Current fundraising activities include:

- Mother's day stall – the community is making a lot of gifts eg earrings, shower steamers, plants. And purchasing some gifts from local producers. Stall to be held on a Thursday with a last chance on the Friday. P&C will host an afternoon tea on Thursday 13th May.
- Thompson's Pie Drive active till 26th March. Online orders only.
- Disco

- Athletics carnival – pies being ordered through Thompson's pies and community to order via Flexischools.

10. General Business

Correspondence has been received from the SRC requesting that the P&C consider reinstating 'red days'. This was accepted by the P&C and Cathy has replied with an email to the school which will be forwarded to the SRC. The P&C has asked for suggestions for foods to focus on for the red days eg sushi days. This idea will be discussed with the new Canteen Manager.

11. Summary of Actions

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21/9/22	P&C Exec to find another Canteen Manager.	Nick to complete contract. Cathy to complete WWCC.
15/2/23	Sarah Jardine to send survey results to Emily.	Kathie has survey results. Kathie to follow-up. The majority of those surveyed requested French lessons.
15/3/23	P&C to communicate to school community the above names and positions.	
15/3/23	Nick to oversee changes to Executive names on ACNC register, Bank account & P&C Federation site.	
15/3/23	Lindsay and Kira to acquire a Square Terminal	
15/3/23	Tarnya to email textile recycling options to Lindsay	
15/3/23	Cathy to email Sonya regarding a paid WWCC number	

12. *Next Meeting*

Wednesday 19th April 2023.