

Belair Public School

P&C Association - Meeting Minutes

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Meeting #1
Wednesday 15th February 2023

1. Attendance

Brendan McGorey, Emily McGorey (Communications), Colleen van Laar (Vice President), Nicole Gloor, Anne Turneer (President), Kristy Waller, Corrine Dedman, Penny Chalhaub, Sarah Jardine (Deputy Principal), Tarnya Belfield (teacher / parent), Kathie Colley (Principal), Kira Gough (Uniform Coordinator), Lindsay Wachs (Uniform Coordinator), Shelley Sneath (Vice President), Janine Dine, Jess Struck, Carla Burns, Jamie Buskin, Cathy Seberry (Secretary)

Via Zoom – Nick Elkington (Treasurer), Clare Newton (Fundraising), Halyley Connors-Merrick, Miranya, Emma Bridge,

It was mentioned to the meeting that membership fees are due by the next meeting (AGM) in March.

2. Acknowledgement of Country

Read by Anne Turner.

3. Outstanding Actions

Date	Action	Status
21/7/21	Nick to contact Inter-relate directly and make a booking for 2022.	Nick to send options to P&C / Community
15/6/22	P&C to develop form and process for those students that represent Belair at the state level.	CS – ensure final version of form sent to office.
15/6/22	Nick to develop a 1 pager on what has to be updated when the P&C has a new treasurer.	Complete

	Update – needs to be done for all Exec roles before AGM 2023.	
19/10/22	Other committee members to learn and have access to Flexischools. (Nick, Cathy, Clare, Anne Jess & Lindsay)	Set up a date in Feb to have a demo
21/9/22	P&C Exec to find another Canteen Manager.	Sonya still working in canteen wed – fri. Ongoing. A candidate being interviewed this week.
21/9/22	P&C to set up and share a canteen roster for the school community using 'Sign Up'	Complete
16/11/22	Nick to organise \$1000 donation to school for Yr 6 farewell.	Complete
16/11/22	Sarah and Nick to work together to organise sports towel design and printing. Nick to call regarding numbers etc.	N/A
16/11/22	Claire to develop 2023 Fundraising calendar. All to review. Claire will publish at the start of 2023.	Complete
16/11/22	Claire to match deposits from flexischools to P&C account and share this with Nick.	Ongoing
16/11/22	Kathie / Sarah to communicate to parents that there is 1 parent teacher interview, but parents can request an interview at any time throughout the year.	Complete
16/11/22	Sarah to check with school about coming into the school for afternoon pick ups	Complete
16/11/22	P&C comms to be forwarded to BPS FB Messenger to be shared.	Complete
16/11/22	Sarah to flag to the school that the P&C considering an art show for 2023. It was discussed that it could be an optional activity for children and completed at home.	Complete

4. Principals Report

- Kathie thanked the P&C for welcome BBQ
- Kathie thought that the monthly P&C newsletter was a great idea
- Community award – for a parent or member of the community that displays values of the school plan.
- Commented that fundraising calendar looks good. Will have to think about the art show. Will get back to P&C.

- 16 classes for 2023
- Discussion about some issues
 - staged based excursions – school has decreasing number of students and has decided to do stage-based excursions for this reason. Kathie explained that learning has been stage based for a while and so this makes sense.
 - The expression of interest for year 3's to go to Aussie Bush camp has been positive.
 - Some mixed communication for the BYOD policy, explained that this is not compulsory
 - Explained that the pick-up routine is based on safety. Teachers are to walk children to gates so they know they are picked up. Noticed that some parents have been meeting at the yarning circle in the afternoons.
 - Yr 6 excursion to Canberra returns the day before the selective high school test date. Have made some changes to accommodate these children.
 - Focus on attendance remains
 - Discussion on stage information sessions and lack of communication around some changes.
 - Will review processes for deciding school student leaders
- Jess enquired if as to whether the back-to-school vouchers / active vouchers were accepted for school excursion.

Action - Kathie to investigate whether back to school / active vouchers could be used for excursions.

- Corrine enquired as to whether families could offer to 'pay forward' for other families. It was explained that the P&C give money to the school for these purposes at the beginning of each year.
- School plan progress on strategic directions:
 - Strategic direction 1 (data assessment) – Sarah Jardine taking on a new role to make progress in this area. Three days per week working on implementing the curriculum by working alongside teachers. Also analysing data to look for areas of strength and improvement. Other two days to be regular A/Principal duties looking at attendance and wellbeing.
 - Strategic direction 2 (community engagement, wellbeing, Indigenous language). The following programs will be implemented under this banner:
 - Learning indigenous language led by Awabakal elders
 - an emotional regulation program for student wellbeing
 - a positive mindset for all students K-6. This program will be shared with parents at home to help with consistency.
 - an internet safety workshops for students, staff, and parents in term 2
 - An anxiety prevention program which gives students strategies to deal with anxiety.
 - Strategic direction 3 (leadership, curriculum) – There is a new K-2 syllabus to be implemented. The UoN will be rolling out a new PE program.
- School infrastructure – all roof replacements will soon be completed. Works for the drainage in the playground / nature play playground will commence around the end of Term 1.
- A new communication protocol has been sent out (and handed out at P&C). Protocol based on feedback from community consultation.

5. Treasurers Report

- Audit now complete and P&C prepared for AGM in March
- Next meeting Nick will present the accounts for auditors
- Current balance around \$29,000. Upcoming costs include hats and canteen costs, and yet to make contribution to school playground works from the end of last year.
- Anne passed a motion to donate \$15,000 to the school, seconded by Kira.
- Motion also passed to donate \$1500 to school for social help.
- Nick asked Kathie if the school had any other requests for monetary help. Kathie mentioned that Miss Kelly would like to purchase graphic novels from Scholastic which would be \$2000.

Action - Nick to include \$2000 for Library graphic novels in proposed budget for 2023

- Nick discussed having the option for the community to make contributions to the school for tax deductions. Funds can only be used for building purposes, cleaning or maintenance. Explained that these funds could then replace some expenditure made by the school. Nick recommended taking the discussion offline.

Action – Nick to make social and playground payments to the school.

6. Uniform Shop Report

- Update on new uniform – meeting held prior to this meeting. Uniform simplified further and are now waiting for suppliers to provide samples. Suppliers to be decided in the next couple of weeks. Following this detailed design to occur and ordering. These decisions will then be communicated with the school community. Designs around the winter uniform will be prioritised ie winter pants and polos. There will be a three-year change over period so emphasised that there is no urgency to buy new items.
- Back to School Vouchers will be accepted at the uniform shop.
- Some price increases will occur.
- Kira / Lindsay - indicated that the stocktake had been done, and large size hats ordered. Internet access to be arranged.

7. Canteen Report

- Update on a potential new canteen employee – in the next couple of days two people will be interviewed. With this change the canteen may open 4 days per week, and Sonya will work 1 day (Friday).
- Cathy reminded Anne to ask the potential employee about a working with children check.
- A Food Safety Report had been done. No issues to report.
- Sign up app working really well to get volunteers.

8. Fundraising Report

- Proposed calendar of events has been sent out, (slimmed down from previous plans). There is a need for more volunteers. In particular the Committee needs someone for a Father's Day stall/event and the Christmas event.
- Events for Term 1 – Disco date to be decided (Shelley requested not 9/3 or 6/4). Kathie thought that Thursdays are better for staff.

Action - Kathie to communicate with Shelley directly about dates for the disco.

- The aim for this year is to Aim work smarter, not harder
- Colleen questioned whether the teacher were still organising a ball? Kathie not sure, there was a timing issue.
- P&C organising a bigger event for Term 3, eg a winery tour or trivia???

9. General Business

- Nicole commented that the playground starting end term 1 were very exciting.
- Questioned progress on language classes after parents survey last year.

Action – Sarah Jardine to send survey results to Emily.

- Belair OOSH – hoping to expand site. Need to increase staff ratio. They have access to the hall in the contract. Changes hoped to occur before the end of term 1 when the bus stops to St James.
- Cathy asked about homework marking in stage 2. School explained that this will be discussed and be consistent throughout the classes.

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15/2/23	Nick to include \$2000 for Library graphic novels in proposed budget for 2023	
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15/2/23	Sarah Jardine to send survey results to Emily.	

11. *Next Meeting*

AGM Wednesday 15th March 2023, followed by a general meeting.