

Belair Public School

P&C Association - Meeting Minutes

Mail: PO BOX 30, Kotara. NSW. 2289
Email: belairpublicschool@pandcaffiliate.org.au



Meeting #8
Wednesday 19th October 2022

1. Attendance

Nick Elkington (Treasurer), Anne Turner (President), Colleen van Laar (Vice President), Cathy Seberry (Secretary), Janine Dine, Emily McGorey (Communications), Kathie Colley (Principal), Tarnya Belfield (Teacher / Parent), Kira Grough (Uniform Coordinator), Jess Struck

Via zoom – Jamie, Brendan McGorey

2. Acknowledgement of Country

Anne read the BPS Welcome to Country

3. Outstanding Actions

Date	Action	Status
21/7/21	Nick to contact Inter-relate directly and make a booking for 2022.	Options to be put to P&C.
15/6/22	Kathie Colley to advise Nick how P&C are to pay money to support those students that represent Belair at the state level. Support for 2022 is to be \$250 per child (\$1000 in total).	Ongoing. Anne met with Kathie, discussed using on a case-by-case basis.
15/6/22	Nick to develop a 1 pager on what has to be updated when the P&C has a new treasurer.	L/T goal
20/7/22	Emily to follow up on the languages survey to establish which language and suitable times.	Emily drafted survey. Sarah/Kathie to do a google form for parents. Aim to commence classes in 2023.

		Ready to go in newsletter next week. Complete.
20/7/22	Jess to put together a demo of Qkr for the next meeting. Report to find out if Qkr has capacity for items other than canteen items.	<p>Kira currently having issues with flexischools.</p> <p>Decision to persist with Flexischools for another 6 months or so, if not happy after that time, investigate other options.</p> <p>ACTION - Other committee members to learn and have access to Flkexischools. (Nick, Cathy, Clare, Anne Jess & Lindsay)</p>
21/9/22	P&C Exec to discuss feasibility of making chair bags for Kindergarten 2023 stock.	P&C decided not to pursue. Complete.
21/9/22	Emily to promote via Facebook that there is a lot of 2 nd hand stock in the Uniform shop.	Complete
21/9/22	Sarah/Kathie to decide whether a Kindergarten orientation day will occur later this year.	Complete. Anne to speak at orientation day (24 th Nov 9.30am.). Discussed having a slide show to tell parents what the P&C does.
21/9/22	P&C Exec to decide how to proceed with Fiona as canteen manager.	Out-dated. Sonya still working in canteen wed – fri. Waiting for Sonya's friend to contact the P&C.
21/9/22	P&C to find a way to create and share a canteen roster for the school community.	P&C to use 'SignUp'. Now need to set up sheet for canteen.
21/9/22	Sarah / Kathie to remind children still eating to move away from the basketball rings.	Complete
17/8/22	Cathy to forward OzHarvest information to the school.	Complete

17/8/22	Cathy to contact the Federation and understand the P&C's obligations in terms of checking WWCC numbers of volunteers.	Complete
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4. Principals Report

Kathie Colley presented Principals Report as follows:

- School has re-worked its presentation award structure. There will be class awards, sporting awards, creative awards and band awards
- Discussed contribution towards shirts for teams going to state level.
- To move to 1 honour board (cost \$2000) with all significant names for the year eg captains, sporting champions
- Noted the amazing work of the uniform review team
- Year 6 Farewell funding – Kathie suggested changing this to a per head amount in a few years.
- ICAS tests – Kathie to assess relevance through talking to parents and highschools.
- Kathie has asked for staff volunteers for the school disco.
- Naplan results received. Yrs 3 & 5 - reading reached target, numeracy below target.
- Kinder transition has commenced.
- High school taster lessons for Yr 6 occurring.
- SRC going well – mirrors have been installed in girl's toilets and the soccer goal has been purchased for the playground.

5. Treasurers Report

AR presented Treasurer's Report as follows:

\$20,000 net position. No liabilities.

ACTION - Nick to check whether money had been paid for honour boards.

- Auditors organised for end of year.
- Noted that there is a lot of uniform stock which should be considered in determining the transition period for changing uniform.
- It was noted that there were a lot of returns of the sports shirts from kindergarten last year as the sizes are very large. This should be pointed out to parents.

6. Uniform Shop Report

The last uniform meeting was last night. A draft of the proposed uniform changes has been given to Kathie including price list and proofs. The next meeting is in two weeks where Nick will attend to discuss issues such as transition timing, implications for stock, cash flow etc.

- 2nd hand stock is selling well
- Kira's baby is due on 14th November, Lindsay will be taking over.
- Stick levels good.

7. Canteen Report

P&C currently waiting for Sonya's friend to contact us.

8. Fundraising Report

Upcoming projects include:

- Mangoes (orders close Friday)
- Wine - underway
- Tea towels – artwork to supplier. Need min 50 orders.
- Gingerbread houses.
- Two boxes of goods found in storeroom. Going to donate these to Yr 6 mini fete.
- Planning has begun for next year with bigger events to take place.
- Kathie mentioned that the school is planning a Colour run.

9. General Business

Colleen – suggested a morning tea / welcome BBQ for new parents. Query about the Yr5 excursion.

Emily – Question regarding the price of items for the Disco for advertising purposes. Will tell parents to bring cash.

Action – Nick to organise floats for disco.

Action – Nick to check arrangements that Shelley has made for disco re – Rahny, sausages, bread, sauces, serviettes, novelty items,

10. Summary of Actions

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19/10/22	Other committee members to learn and have access to Flexischools. (Nick, Cathy, Clare, Anne Jess & Lindsay)	
21/9/22	P&C Exec to find another Canteen Manager.	Sonya still working in canteen wed – fri. Waiting for Sonya's friend to contact the P&C.
21/9/22	P&C to set up and share a canteen roster for the school community using 'Sign Up'	
19/10/22	Nick to organise floats for disco.	
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11. Next Meeting

16th November 2022