

# Belair Public School

## P&C Association - Meeting Minutes

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Meeting # 4  
Wednesday 15<sup>th</sup> June 2022

### 1. Attendance

Attendees:

Nick Elkington (Treasurer), Anne Turner (President), Tarnya Belfield, Colleen van Laar (Vicer-President), Cathy Seberry (Secretary), Kathie Colley (Principal), Janine Dine, Clare Newton, Emily McGorey (Communications), Jess Struck, Kristy Waller, Penny and Daniel Chalhoub

Via zoom – Jamie , Brendan, Kira Papais (Uniform Coordinator)

### 2. Outstanding actions

Date	Action	Status
19/5/22	P&C to promote that the P&C is here to help families experiencing hard times. Message to be shared on a regular basis.	Message shared via Facebook
21/7/21	Nick to contact Inter-relate directly and make a booking for 2022.	Nick waiting for a response from Inter-relate
21/7/21	Nick to investigate options for banks and to notify P&C Exec members when they are required to attend the chosen bank and sign the appropriate forms.	Nick to organise.
19/5/22	P&C members to encourage drivers to be careful when driving around the school streets.	Decided that 1 message via Facebook would be better
15/6/22	Nick to supply an itemised list of stock for the Father's Day stall	Complete

### 3. Principals Report

3.1 Kathie Colley presented Principals Report as follows:

Some points include:

- Some excursions occurring again stage 1 to Reptile Park.
- Band opportunity – 9, 10 students, participate in world music day
- The school has received many PSSA sporting enquiries
- 4 students to represent Belair at state level. Kathie questioned whether the P&C provide some support for these students.
- The school has been asked about the teaching of languages. It is not in the curriculum, but Kathie wanted to ask opinions of the community. The school has previously had French lessons on-site after school hours. The P&C members suggested surveying the school community's interest.
- Yr 6 undergoing CPR training
- There is an opportunity for Year 6 students to do a workshop around mental health – indicators, how to help etc.
- School plan implementation – data assessment progressing for math, in the area of strategic actions the school is re-connecting with its community of schools. During Naidoc week the yarning circle will be opened with a smoking ceremony.
- There is a new policy around inclusivity, engagement and respectful schools. Kathie Colley gave a presentation about this.
- OOSH relationship progressing well.
- There is a new curriculum for math and english.
- School SRC has had their first meeting. Two reps lead each of the 5 committees. Last week of term is the first training meeting. This will enhance leadership roles by Year 6 students.
- P&C payments for socio-economic support and for the new honour boards are yet to occur.

## 4. Treasurers Report

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Nick presented the Treasurer's Report as follows:

Account Balances @

General Account     \$ 14,488

Canteen Account     \$ 10,874

Uniform Shop         \$ 10,141

\$35,479 net position.

Liabilities include – uniform invoice and socio-economic payment to BPS.

The meeting moved a motion to support Belair students who represent the school at the state level. The support is \$250 per child.

ACTION – Nick to transfer \$1500 to school for socio-economic payment.

ACTION – Kathie Colley to advise Nick how P&C are to pay money to support those students that represent Belair at the state level. Support for 2022 is to be \$250 per child (\$1000 in total).

ACTION – Nick to obtain name of previous P&C accounts auditor and sign off on last year's statements

ACTION – Nick to get access to online P&C accounts (password)

ACTION – Nick to recommend a new local bank, perhaps the Newcastle Permanent (existing action)

ACTION – Nick to develop a 1 pager on what has to be updated when the P&C has a new treasurer.

ACTION – Nick to do a forecast of cash flow for the year

ACTION – Kathie Colley to obtain quotes for the school honour boards.

## **5. Uniform Shop Report**

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Update as per follows:

- still waiting for order of jumpers/ jackets.
- Sport shirts should be here next week.
- Polar fleeces- selling well. Out of size 8 cotton fleece jacket.
- Has to email supplier of jackets re 2 waiting for new logo to be changed.

## **6. Canteen Report**

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Update as follows:

- The canteen has had a Council inspection.
- Sonya advised that the P&C need to do a criteria list for the Canteen Supervisor role. Sonya advised that she will do the Friday role from 9<sup>th</sup> September 2022.
- Sonya acknowledged the work of Sandra DuPont who is a Granmother and helps out in the canteen every Friday.
- Sonya advised that the canteen will have no salad boxes, and that some prices have increased.
- Sonya advised that KHS Freezer has to be returned to them.

ACTION – P&C to advertise widely for Canteen Supervisor role.

ACTION – P&C rep to have access to Flexischools. Kira to get training from Sonya.

## **7. Fundraising Report**

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Current / Upcoming projects include:

- Nags Head tokens – on for 1 more week
- Thompson Pies – have made a booking for drop off this year. To use Flexischools this year for payment.
- Father's day – will use 2021 stock.
- Gingerbread houses – to make bulk order through Flexischools. The P&C approved a deposit of \$980 for this deposit.
- Mangoes - to do again
- Tea towel idea
- Christmas carols to be held either 2<sup>nd</sup> December or 9<sup>th</sup> December 2022
- Planning for next year to include Mum's Hunter Valley Wine tour and Dad's brewery tour.

## 8. General Business

Emily McGorey – questioned whether literacy groups will occur in the future.

## 9. Summary of Actions

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15/6/22	Nick to transfer \$1500 to school for socio-economic payment.	
15/6/22	Kathie Colley to advise Nick how P&C are to pay money to support those students that represent Belair at the state level. Support for 2022 is to be \$250 per child (\$1000 in total).	
15/6/22	Nick to obtain name of previous P&C accounts auditor and sign off on last year's statements	
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15/6/22	Nick to do a forecast of cash flow for the year	
15/6/22	Kathie Colley to obtain quotes for the school honour boards.	
15/6/22	P&C to advertise widely for Canteen Supervisor role.	
15/6/22	Kira to have access to Flexischools. Kira to get training from Sonya.	

## 10. *Next Meeting*

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20<sup>th</sup> July 2022