

Belair Public School

P&C Association - Meeting Minutes

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Meeting # 2
Wednesday 21st April 2021

1. ATTENDANCE

1.1 Attendees:

Rose Hogan (Vice President), Nick Elkington (President), Anne Turner (Fundraising Coordinator), Jayne Gribble, Brydie Pilaf, , Shelley Sneath, Adam Raine (Vice President), Janine Dine, Kathie Colley (Principal), Tarnya Belfield, Cathy Seberry (Secretary).

Via phone – Andrew Rigelsford (Treasurer)

1.2 Apologies:

2. CORRESPONDENCE IN

2.1 Nothing to report.

2.2 Kathie Colley arranged for all P&C mail to be sent home with Cathy Seberry's children.

3. CORRESPONDENCE OUT

3.1 Nothing to report.

4. PRINCIPALS REPORT

4.1 Kathie Colley presented Principals Report as follows: *Refer to attached copy of Principals Report.*

5. TREASURERS REPORT

5.1 Andrew Rigelsford presented Treasurer's Report as follows:

5.2 Account Balances @ 21st April 2021

5.2.1 General Account \$ 5,108

5.2.2 Canteen Account \$ 31,937

5.2.3 Uniform Shop \$ 9921

5.2.4 Total Balance **\$ 46,966**

5.2.5 Liabilities \$29,000 , consisting of:

- \$12,000 donation to assist BPS with costs for re-surfacing of Primary COLA.
- \$1,500 annual donation to assist BPS with student assistance scheme.
- \$12,000 uniform shop orders over next 2-3 months to re-stock to base levels
- \$ 3,500 (canteen: upcoming suppliers invoices, payroll, PAYG etc)

Refer to attached copy of P&C Account Balances as at 21st April 2021.

6. UNIFORM SHOP REPORT

- 6.1 Nothing to report.

7. CANTEEN REPORT

- 7.1 Sonya was not present at the meeting, but it was reported that an element in a freezer needs to be replaced and to be organised/completed within first few weeks of Term 2.

8. FUNDRAISING REPORT

- 8.1 No meeting this month.
- 8.2 Current focus is Mother's day stall to be held week 3 (3/5/21). To be organised through emails etc. Priscilla will set up Friday beforehand. Volunteers organised. Promotions to occur including Newsletter, App, Facebook.
- 8.3 Next item will be a school disco. Shelley has volunteered to organise this. Kathie to come back to P&C with suggested dates. It was agreed to hold it on a Thursday night as teachers are more likely to be able to help. A BBQ will also be held. Times suggested are 5.30-6.30 infants, 6.45-8.00 primary. P&C need to establish a sausage supplier.
- 8.4 The schedule of activities for the remainder of the year will be established at the next fundraising meeting. Anne to report this to next meeting.

9. GENERAL BUSINESS

- 9.1 Kathie noted that Christina Price should be given a lifetime membership for her 15 years of service to the school.
- 9.2 Rose discussed the possibility of allowing zoom access to the meeting. This will be set up for the next meeting. Suggested that participants attending via zoom use the message function only.
- 9.3 Brydie stated that it was hard to source grey winter pants for girls. Overseas suppliers were the best current option. The meeting agreed to try to find additional suppliers. Shelley to contact some workwear suppliers.
- 9.4 Storage of P&C minutes discussed. The minutes are to be approved by the P&C Executive and then sent to Belair Office where they are uploaded to the website.
- 9.5 It was suggested that a summary of the meeting be posted on Facebook for the school community. These dot points are to be approved by the P&C Executive prior to being posted.

10. SUMMARY OF ACTIONS

- 10.1 Mother's day stall – promotions to include Newsletter, app & Facebook
- 10.2 School disco – Kathie to suggest some dates (Thursday)
- 10.3 School Disco – Shelley to lead organisation of this
- 10.4 School disco – Nick to source a sausage supplier
- 10.5 Fundraising – Anne to draft a schedule for fundraising activities for 2021
- 10.6 Nick Elkington to work with the School regarding Christina Price's lifetime membership to the P&C
- 10.7 Zoom access – Kathie to arrange for the next meeting
- 10.8 Girls grey pants - Shelley to source suppliers of these.

10.9 Facebook post of meeting points – Cathy to draft dot points for approval before posting.

11. **NEXT MEETING**

19th May 2021

12. **SUGGESTED DOT POINTS FOR FACEBOOK POST**

Items discussed at this month's meeting:

- Mother's day stall coming up 3rd May
- School disco's may return soon 😊
- You will soon be able to 'zoom' into the P&C meeting!
- The P&C is looking to find a new supplier for girl's grey pants